



**English Learner Advisory Committee (ELAC)
Dr. Douglas K. Fletcher Elementary School**



**AGENDA
1/13/21 (Third Meeting)**

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson, Jelitza Vargas</i>
2.0 Approval of Minutes from 10/14/20	<i>Chairperson, Jelitza Vargas</i>
3.0 Reports	
3.1 DELAC Report	<i>DELAC Representative</i>
3.2 SSC Report	<i>APL, Lori Roberts</i>
4.0 Old Business	
4.1 Needs Assessment - 2021-2022 Proposed Staffing and budget	<i>Principal, Nancy Olcott</i>
4.2 Attendance - review data and school goals. Ask for input.	<i>Principal, Nancy Olcott</i>
5.0 New Business	
5.1 Programs for English Learners- Review ELD program and schedule	<i>Principal, Nancy Olcott</i>
6.0 Upcoming Events/Announcements	<i>Principal, Nancy Olcott</i>
7.0 Public Comment	<i>Group</i>
8.0 Adjournment	<i>Chairperson, Jelitza Vargas</i>

Date Covered	Legal Requirement to be covered at this meeting
9/22/20	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
9/22/20	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
10/14/20	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
1/13/20	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
9/22/20	The ELAC has assisted in the development of the school's: A) <i>Needs Assessment</i> , and B) <i>Efforts to make parents aware of the importance of regular school attendance</i> . (EC 62002.5, 52176[c])
10/14/20	
9/22/20	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
9/22/20	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])